

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual/In-Person Available at Holland Brook School  
Board of Education Meeting Room  
Regular Meeting 7:00 p.m.  
October 12, 2021

## **MINUTES**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

Mrs. Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

**Present:** Dr. Cerceillo, Mr. Emmons, Mrs. Fiore, Mrs. Flores, Mrs. Podgorski, Mr. Wallace, Mr. Zwerling, Mrs. Hample, Mrs. Simon

**Also Present:** Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** None

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Dr. Hart introduced Ms. Moffat, RMS Principal, and Dr. Moss, RMS Vice Principal. Ms. Moffat shared a sample Google Classroom, which is a virtual platform that students and faculty utilize to collaborate for instruction. Board members and all attendees were encouraged to join the sample Google Classroom to participate in a fun activity that creatively highlighted several major activities ongoing in RMS this school year.
- Betsy Freeman, RMS Teacher, shared a project that RMS students are working on this school year called VERA (Virtual Eager Rolling Automation). Ms. Freeman introduced student inventors, among other team members of Team VERA. Each student shared information and capabilities of their invention. Board members shared how wonderful and exceptional this project is, and the students' accomplishment on this project.
- Dr. Hart shared a preview of the new district and school websites.
- Dr. Hart highlighted an upcoming job fair on October 28th. He asked all to please spread the word given the challenging labor market.

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

- Many teachers, residents, and board members made positive comments on to the student inventors and VERA.
- Dr. Paula Dunn Tropello, retired resident, asked for board members to meet physically in person for board meetings. Mrs. Simon thanked the community member for attending in-person. Mrs. Simon said the meetings will continue to be virtual and in-person, as the virtual component has greatly expanded public participation and the number of attendees. She also mentioned that we enjoy the community and their feedback.

### **V. CORRESPONDENCE**

- Email J.W. - Covid-19 Testing
- Email J.W. - Eagle Scout

### **VI. BOARD ACTION**

#### **A. APPROVAL OF ADMINISTRATIVE REPORTS**

1. Motion to adopt 1.01 - 1.03

**Motion:** Mrs. Hample    **2<sup>nd</sup>:** Mrs. Fiore

**Roll Call vote:** Carried 9 Yes

- 1.01 Motion to approve Enrollment and Drill Reports September 2021.  
(Attachment 1.01)
- 1.02 Motion to approve Board goals for 2021-2022 school year.  
(Attached 1.02)
- 1.03 Motion to approve the district goals for 2021-2022 school year along with the district strategic plan that includes green/sustainability initiatives.  
(Attached 1.03-1.03a)

**B. APPROVAL OF MINUTES**

- 2. Motion to adopt 2.01  
**Motion: Mr. Wallace      2<sup>nd</sup>: Dr. Cerceillo      Roll Call Vote: Carried 8 Yes**  
(Mrs. Simon abstained)
- 2.01 Motion to approve the Meeting Minutes September 14, 2021.

**C. FINANCE/FACILITIES**

**Committee Report** – Dr. Cerceillo provided minutes of the meeting held on October 5, 2021.

- 3. Motion to adopt 3.01 - 3.15  
**Motion: Mrs. Hample      2<sup>nd</sup>: Mr. Wallace      Roll Call Vote: Carried 9 Yes**
- 3.01 Motion to approve the **Bill List** for the period from **September 16, 2021 through October 13, 2021** for a total amount of **\$2,539,615.39**.  
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 12, 2021** for a total amount of **\$3,262.81**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **August 2021** for a total amount of **\$926,132.77**.  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for August 1, 2021 through August 31, 2021**.  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for August 1, 2021 through August 31, 2021**.  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: August 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of August 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2021.  
(Attachment 3.06-3.06a)

- 3.07 Motion to approve an agreement with Eastern Armored Services, Inc. to deliver sealed cafeteria deposits to Investors Bank at a cost of \$864.00/month, to be paid by Investors Bank, and in accordance with attached service agreement for the 2021-2022 school year.  
(Attachment 3.07)
- 3.08 Motion to authorize the Business Administrator to solicit bids for refuse disposal and recycling collection services for the period starting January 2022, not to exceed five (5) years in aggregate.
- 3.09 Motion to authorize the Business Administrator to solicit bids for a Holland Brook School roofing project for the 2022-2023 school year.
- 3.10 Motion to approve a Professional Services Contract with Settembrino Architects for the following projects and fees:

Holland Brook School roofing project \$119,500.00  
Ancillary fees/reimbursables (not to exceed) \$4,500.00

**WHEREAS**, it was necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2022; and

**NOW THEREFORE BE IT RESOLVED**, that the Readington Township Board of Education approves the withdrawal of the above amounts from capital reserve effective immediately.  
(Attachment 3.10)

- 3.11 Motion to void the following check from the general account:

DATE	CHECK #	AMOUNT
12/09/2020	057371	\$14.60

- 3.12 Motion to approve an agreement with Atlantic for district copiers to be purchased under state contract #40467, financing through Municipal Capital Finance, commencing July 1, 2022 for 5 years at \$4,347.00/month.
- 3.13 Motion to approve Shared Services Agreement with Tewksbury Township Board of Education for transportation services for the 2021-2022 school year.  
(Attachment 3.13)
- 3.14 Motion to approve a parental transportation contract not to exceed the amount of \$20,000.00, pending approval of the Executive County Superintendent, for student #587836 for the 2021-2022 school year.
- 3.15 Motion to approve Horizon Healthcare to provide professional and other services for the 2021-2022 school year.  
(Attachment 3.15)

**D. EDUCATION/TECHNOLOGY**

**Committee Report** – Mrs. Hample provided minutes from the meeting held on October 4, 2021.

- 4. Motion to adopt 4.01 – 4.04; 4.06 Motion 4.05 Tabled until November  
**Motion: Mrs. Fiore** **2<sup>nd</sup>: Mrs. Podgorski** **Roll Call Vote: Carried 9 Yes**
- 4.01 Motion to amend motion 4.01 on the June 8, 2021 agenda to apply for and accept ARP/ESSER III funding through September 30, 2024, in the revised total amount of \$613,614.00 broken down as follows:
  - ARP Subgrant - \$370,303.00
  - Accelerated Learning Coaching & Educator Support - \$118,311.00
  - Summer Learning & Enrichment Activities - \$40,000.00
  - Comprehensive Beyond the School Day Activities - \$40,000.00
  - Mental Health Support - \$45,000.00

- 4.02 Motion to apply for and accept \$102,350.00 in Emergency Connectivity Funds from the federal government for K-8 student chrome books for the 2021-2022 school year.
- 4.03 Motion to accept a grant from the Home and School Association for Three Bridges School in the amount of \$120.92. The grant recipient is Kristi Dauernheim for phonics manipulatives.
- 4.04 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT NAMES	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Alexa Cesaro	TCNJ Speech Pathology & Audiology 25 Observation Hours	Readington Middle School Denise Cathro	Fall Semester 2021
Andrea Decampos	University of Phoenix Grade K 25 Observation Hours	Three Bridges School Lisa O'Connor	Fall Semester 2021
Maria Kurowski	Grand Canyon University K-3 ESL Classes 15 Observation Hours	Whitehouse School Lori Gabrielsen	October 14, 2021 - November 30, 2021
Alexa Zubalake	Fairleigh Dickinson University 10 Day Field Experience - Math	Readington Middle School Denise Birmingham	December 2021 - January 2022

**Tabled**

- 4.05 Motion to adopt the following curriculum for the 2021-2022 school year:  
(Attachment 4.05)

CURRICULUM
Social and Emotional Learning Tier Scope & Sequence - HBS
Social and Emotional Learning Tier Scope & Sequence - RMS
Social and Emotional Learning Tier Scope & Sequence - TBS
Social and Emotional Learning Tier Scope & Sequence - WHS

- 4.06 Motion to approve LearnWell to provide virtual home instruction for the 2021-2022 school year at a rate of \$55.00 per hour.

**E. PERSONNEL**

**Committee Report** – Mrs. Podgorski provided minutes from the meeting held on October 4, 2021.

- 5. Motion to adopt 5.01 - 5.15  
**Motion: Mrs. Podgorski                      2<sup>nd</sup>: Mr. Emmons                      Roll Call Vote: Carried 9 Yes**
- 5.01 Motion to amend motion 5.03 on May 4, 2021 agenda and re-appoint Robin Wild, Psychologist, to M+30, Step 19, at a salary of \$93,600 for the 2021-2022 school year.
- 5.02 Motion to amend motion 5.03 on September 14, 2021 and approve Meherunisa Khan's resignation's effective date to September 27, 2021.

5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

<b>NAME</b>	<b>POSITION</b>	<b>SALARY/STEP</b>	<b>EFFECTIVE DATE</b>
Andreia Perez	LTS Teacher/Grade 3 (TBS) 20-03-D2/act	Substitute rate for the first 20 consecutive days, \$56,260 BA Step 1 per diem rate thereafter (prorated)	09/20/2021 - 11-16-2021
Erik Petrushun	Teacher Grade 7/LA (RMS) 20-01-D2/aey	\$67,585.00 BA Step 14 (prorated)	On or before 12/13/2021 - 06/30/2021

5.04 Motion to accept the Superintendent's recommendation to remove Courtney Calamito and approve Olivia Kashtayev as the Cheerleading B Coach for the 2021-2022 school year.

5.05 Motion to accept the Superintendent's recommendation and approve the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

<b>NAME</b>	<b>SUBSTITUTE</b>
Trisha Strelko	Substitute Nurse
Jinky Yuzon	Substitute Nurse
Lisa Perry	Substitute Secretary/Clerical
Lillian Liskovec	Substitute Teacher/Aide

5.06 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District Parent Academy on October 26, 2021:

<b>FACILITATOR</b>	<b>SESSION</b>	<b>STIPEND</b>
Christine Crielly	Aavidum Mental Health Curriculum	\$135.00
Barbara Pauley	Aavidum Mental Health Curriculum	\$135.00
Stephanie Sperone	Aavidum Mental Health Curriculum	\$135.00

5.07 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers facilitating 2021 Fall Teacher Academy Sessions.  
(Attachment 5.07)

5.08 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of transportation services for the 2021-2022 school year.  
(Attachment 5.08)

5.09 Motion to accept the Superintendent's recommendation to ratify and approve the stipends for the following staff members to facilitate the following sessions on the Readington Township October 11-12, 2021 In-Service Days:

FACILITATOR	SESSION	STIPEND
Heather Gibbons	Phonics & Phonemic Awareness - Grades K-3 Special Ed	\$90.00
Nicole Maraventano	Fluency for Grades 3-5	\$90.00
Nicole Maraventano	Fluency for Grades 2	\$45.00
Nicole Maraventano	Fluency for Grades 6-8	\$45.00
Nicole Maraventano	Phonics & Phonemic Awareness - Grade K- 2	\$90.00

- 5.10 Motion to approve the attached list of staff members to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants. (Attachment 5.10)
- 5.11 Motion to approve the following teachers to complete the Sustainable Jersey Schools application needed for the 2021-2022 school year, at their contractual hourly rate of \$30, not to exceed \$1,000.00 each:

NAME	SCHOOL
Wendy Reardon	Whitehouse School
Ed Dubroski	Three Bridges School
*Brian O'Neill and Allison Lovering	Readington Middle School

\* not to exceed \$500.00 each

- 5.12 Motion to amend motion 5.14 from August 24, 2021 agenda and change Louis Orth's effective date as head custodian at Readington Middle School to July 1, 2021.
- 5.13 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Stacey Skene	Transfer From: To:	20-01-D2/ae 20-01-D2/ahg	RMS Teacher/LA RMS Teacher/Interv	No Change

- 5.14 Motion to ratify and approve a change in hours and salary for the following staff members due to change in route assignment:

NAME	POSITION	FROM	TO	EFFECTIVE DATES
Justine McAndrews	Bus Driver	6.25 hrs/day \$34,220.31	6.5 hrs/day \$35,589.13 (prorated)	October 1, 2021
Melissa Flannery	Bus Driver	5 hrs/day \$27,376.25	5.25 hrs/day \$28,745.06 (prorated)	October 1, 2021
Barbara Hoff	Bus Driver	6.25 hrs/day \$36,482.81	7 hrs/day \$40,860.75	October 16, 2021



**Respectfully submitted,**

**Jason M. Bohm  
Business Administrator/Board Secretary**

**Laura Simon  
President, Board of Education**